

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 15, 2003
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:05 p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Dustin Burns, Member
Julie McIntosh, Member

Member absent:

Cathy Abel, Clerk (excused)

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Bill Stumbaugh, Director, Pupil Services
Sue Yakubik, Assistant Superintendent, Human Resources
Arletta Schaffer, Recording Secretary

2. President Ryan invited Tracy Gertsch, middle school coordinator, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	McIntosh
Second:	El-Hajj
Vote:	4 – 0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
- 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Schedule of Upcoming Events

This is Dr. Lis Johnson's first Board meeting as Superintendent. She reported that summer school is in progress with approximately 450 students enrolled. She has observed good instruction taking place in the areas of reading comprehension and math at the summer school academy and in classes for second language and special education students. The library committee has started meeting again with the intent of strengthening the collaboration between the District and the City to ensure a successful library grant. Member McIntosh serves as the Board's representative on the library committee and requested that she be notified about the upcoming library committee meeting. It is the Superintendent's desire to be visible when teachers return. Dr. Johnson would like to attend each school's staff and/or PTA meetings to present the new school year welcome back address.

2. School Attendance Review Board (SARB)

Diane Cartier has served as the coordinator of the SARB committee in East County for the past year. SARB represents seven school districts. With her co-chair, Tracy Gertsch, the goal is assist and help the student, not punish the student who has poor attendance in school.

Ms. Cartier described SARB as a last ditch effort to improve attendance after all other interventions have failed. SARB makes up a working plan to get the student to school. The result is a formal contract. Parenting classes are usually required. The case is heard in collaboration with the local school district. Tracy Gertsch identified some of the resources for parents she has brought to SARB and shared positive comments from the year-end survey from districts.

Ms. Cartier explained that students come to SARB for both excused and unexcused absences. Vice principals at times are required to use their common sense when making the decision to refer to SARB. Member Burns found that the requirement of 15 absences before sending a student to SARB is excessive and agreed to serve on a planning committee to look at requirements. Board members asked for a report on the number of students who missed 10, 15 and over 20 days of school last year. In the future, PowerSchool software will be a useful resource in gathering data about student attendance and demographic information..

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (none)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items with Items E.2.6, E.2.8. and E.3.3. removed for separate consideration.

Motion: Burns
Second: El-Hajj
Vote: 4 – 0

Superintendent

- 1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Reports
- 2.5. Acceptance of Donations
- 2.6. removed for separate consideration by Member Burns
- 2.7. Approval of Quarterly Financial Disclosure, SB 564
- 2.8. removed for separate consideration by Member Burns
- 2.9. Adoption of Resolution #0304-01 Designating Personnel and Approval of 2003-04 Child Development Services Contract
- 2.10. Authorization to Reject Bid #2003-05-090, Milk and Milk By Products and Authorization to Re-Bid for Milk and Milk By Products

Educational Services

- 3.1. Approval of the Consolidated Application, Part 1, for the 2003-2004 School Year
- 3.2. Approval of the Coordinated Compliance Review (CCR) Report
- 3.3. Removed for separate consideration by Member Burns

- 3.4. Approval of Alternative Schools Accountability Report for the Santee Success Program, 2002-03
- 3.5. Approval of Readmission of Expelled Students

Human Resources

- 4.1. Personnel, Regular, (as amended) with a copy to be made a part of the minutes. Consultants approved: Secure Content Solutions
- 4.2. Approval of Revised Job Descriptions: Instructional Assistant – Special Education I and Instructional Assistant – Special Education II.
- 4.3. Approval of Personnel Agreement with South Bay Union School District
- 4.4. Approval of New Job Description, Director I, Curriculum and Assessment
- 4.5. Approval of New Job Description, Director II, Human Resources (as amended)

For separate consideration

- E.2.6. Approval/Ratification of 2003-04 Annual Agreements

Before voting on the 2003-04 annual agreements, Member Burns suggested that consolidating communications agreements may save money. Carolyn Harness promised to investigate the suggestion. It was moved and seconded to approve the annual agreements with that stipulation.

Motion: Burns
Second: McIntosh
Vote: 4 – 0

- E.2.8. Approval of Agreement for Special Services with the San Diego County Office of Education (SDCOE) to Obtain Legislative Information and Assistance

It was moved and seconded to approve the agreement for legislative services with the SDCOE with Member Burns abstaining due to his employment with the SDCOE.

Motion: McIntosh
Second: El-Hajj
Vote: 3 – 1 (Burns abstain)

- E.3.3. Approval of Agreement with the Kathryn Dronenburg Reading Implementation Center at the San Diego County Office of Education for Participation in AB 75 and AB 466 Professional Development

It was moved and seconded to approve the agreement with the Kathryn Dronenburg Reading Implementation Center. Note that it was unnecessary for Member Burns to abstain since the agreement was with the Reading Implementation Center rather than the SDCOE. This organization, although housed at the County, does not receive County funds and is a separate organization.

Motion: Burns
Second: McIntosh
Vote: 4 – 0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of New District Seal and Approval to Purchase Stationery Items

Member Burns proposed a new symbol to represent the District. He presented samples of a variety of seals for use on District letterhead, business cards, and note cards. It was moved and seconded to approve the use of a seal on District stationery.

Motion: Burns
Second: McIntosh

Vote: 4 – 0

After examining the samples, it was moved and seconded to approve seal number one and add a darker rim around the seal. It is the Board's intention to redesign existing letterhead and business cards using this selected design. Notecards will also be designed. Cost estimates will be prepared for use of a metallic symbol.

Motion: Burns
Second: McIntosh
Vote: 4 – 0

Business Services

2.1. Approval of 2002-03 Budget Revisions for June

It was moved and seconded to approve the June budget revisions. The report shows an estimated uncommitted ending balance of \$259,000. This figure is not final, as it does not reflect the year-end closing process.

Motion: McIntosh
Second: El-Hajj
Vote: 4 – 0

2.2. Adoption of Resolution #0304-03 of the Santee School District Board of Education Pursuant to Education Code Section 17466 Declaring Its Intention to Sell Surplus Real Property Commonly Know as the Renzulli School Site

In December 2002, a district advisory committee recommended that the Board declare the Renzulli school site as surplus property. Since that time, administration has been working with the City to have the property rezoned to R-7. While that step is incomplete at this time, the District may begin the process of public notices and notifications to public agencies and previous owners. Bids could then be opened at the Board meeting of October 7, 2003, if no public agency declares interest. It was moved and seconded to adopt Resolution #0304-03 declaring the Board's intention to sell the Renzulli school site as surplus property.

Motion: El-Hajj
Second: McIntosh
Vote: 4 – 0

Human Resources

4.1. Adoption of Resolution to Reduce Hours of Identified Classified Employees

It was moved and seconded to adopt Resolution #0304-02 to reduce the hours of two Project SAFE assistants.

Motion: El-Hajj
Second: McIntosh
Vote: 4 – 0

G. BOARD POLICIES AND BYLAWS

1. First Readings (none)

2. Second Readings

2.1. Review/Revision: BP 1312.1, Complaints About School District Personnel

It was moved and seconded to approve BP 1312.1 with no changes.

Motion: Burns
Second: El-Hajj
Vote: 4 – 0

H. BOARD COMMUNICATION

Superintendent Johnson stated that in the past County Mental Health handled all student referrals from districts, but pending legislation may shift that responsibility to school districts. Issues would include liability, lack of funding and lack of expertise. President Ryan has heard that some districts are billing their counties for services being provided by the districts without reimbursement. She suggests that we write a letter to legislators saying give us the money and we will find a way to provide services. Staff will draft a letter for Board consideration.

Member Burns attended a legislative workshop on Friday and reported no progress on the state budget debate. He visited summer school at Rio Seco earlier today and appreciates the hard work being done by teachers and staff.

President Ryan reported that there are great philosophical differences in budget discussions in Sacramento with no good news on approvals or amounts.

Carolyn Harness reported the information she received from the Registrar's Office on the timing of a parcel tax. The Registrar is awaiting legislation for a March 2004 primary and believes that other governmental agencies may wish to put items on that ballot. The District would share the printing costs with those agencies, thereby reducing our costs. A resolution would be due by December 5 to place an item on that ballot.

Superintendent Johnson referred Board members to a projects list, showing items in transition from the previous Superintendent. She asked for direction on other items to be included on the list. President Ryan indicated that the list looked complete.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: Sue Yakubik, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Public Employee Performance Evaluation
Title: Superintendent
5. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 8:40 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:00 p.m. No action was reported. The July 15, 2003, regular meeting adjourned at 11:00 p.m.

Cathy Abel, Clerk

Lisbeth A. Johnson, Secretary